



The British School

Brian Platts
Principal

P.O. Box 566, Jhamsikhel, Patan
Kathmandu, Nepal

12th Feb 2021

Dear Parents,

Re: Secondary Return to Campus

Thank you for all of your responses to the survey sent out earlier this week. Whilst we are still awaiting some responses, the vast majority of you have indicated that you are willing for your child to return to campus after the half term break, which is fantastic news.

We will stagger our return to Phase 3 as follows:

- KS5 will be in school full time from Tuesday 23rd February;
- KS4 will be in school full time from Wednesday 24th February;
- KS3 will be in school for half days on Thursday and Friday 25th and 26th February, then full time from Monday 1st March.

Week 6	KS5	KS4	KS3
Monday	Online	Online	Online
Tuesday	In school	Online	Online
Wednesday	In school	In school	Online
Thursday	In school	In school	In school until end P4, online in afternoon
Friday	In school	In school	In school until end P4, online in afternoon
Week 7	All in school, full days		

Patron: H.E.The British Ambassador

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This will allow us to start with our smallest classes and build up to our largest KS3 classes over the course of the first week after the term break. **By Monday 1st March, all secondary students will be able to attend school to follow their full timetable.** There will be no split classes or rotations as we can accommodate all students whilst still maintaining distancing measures.

As I'm sure you can appreciate, this is a huge undertaking in the secondary school, with each student having up to 12 different classes and our teachers teaching up to 180 students each! To maintain our safety protocols whilst operating our class timetable as usual will require cooperation from all members of our community.

During their transition days, students have been briefed in depth about all of the safety measures we have in place and all of these measures are outlined in detail in our whole school Return to Campus Policy. However, for secondary purposes, the key highlights are:

- Masks must be worn at all times whilst on the school premises;
- All those entering the school will have their temperature taken and must wash their hands;
- Entry and exit times will be staggered as below;
- Whilst inside, rooms will be well ventilated and students will maintain a 1m distance from each other and their teachers;
- Our largest classes (KS3) will have 'base' rooms to reduce movement of large groups around campus;
- Whilst outside, students will have designated year group areas;
- There will be no sharing of resources and any work handed in to be marked will be done so electronically or there will be a 24hr holding period before physical work is collected and marked;
- Desks and chairs will be sanitised between uses.

Students must bring to school each day:

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- A **mask**, which must be worn at all times, and a spare;
- Their own **hand sanitiser**, though there are sanitising points at each classroom, this will help ease the flow of students entering classrooms;
- All of their **stationery and resources** for the day as we will not be sharing any resources;
- A **fully charged device** (laptop, Chrome book, Ipad etc) and charger;
- A set of **earphones** for listening to online audio;
- A **full water bottle** to last the entire day to avoid students congregating around water taps;
- **Lunch and a snack**, as there will be no canteen provision and no opportunity for parents to arrange for food to be dropped off at school.

It is crucially important that we stay in close communication during this time. If you believe your child has any Covid related symptoms, please let us know so that we can help advise as to whether your child should attend school. Likewise, if you know your child has come into contact with someone with Covid, please let us know so that we can help to advise you on an isolation period and any necessary testing.

Our whole school risk assessment and Return to Campus Policy outlines our procedures should a child develop Covid symptoms whilst on campus in more detail. To summarise, the child will be isolated, assessed by our school nurse and parents will be contacted immediately. Of course, we will do our best to reassure the child and put their mind at ease throughout.

When arriving at school each day:

- Students will enter using the entrance nearest to their mentor room;
- KS3 students should arrive at the school site between 7:45-8:00am;
- KS4 and 5 students should arrive between 8am and 8.15am;

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When leaving the school each day:

- KS5 students will leave school at 15.35 via the existing entrance/ exit;
- KS4 students will leave at 15:30 via the new entrance/ exit;
- KS3 students will leave at 15.25 via the existing entrance/ exit.

As always, thank you for your support as we enter Phase 3. We are incredibly excited to welcome our students back and delighted that we are able to accommodate all students. Of course, we will continually review and revise our safety protocols as necessary and will keep you updated accordingly.

Wishing you a restful half term break.

Warm regards,

Pauline Gradden
Vice Principal

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