



The British School

Caroline Drumm
Principal

P.O. Box 566, Jhamsikhel, Patan
Kathmandu, Nepal

23rd September 2021

Dear Parents,

Parent Teacher Conferences

I am delighted to invite you to our Primary Parent Teacher Conferences which will be taking place on Tuesday 28th and Wednesday 29th September.

Parent teacher conferences are an essential part of your child's learning support and a fundamental part of our ongoing partnership to ensure we are able to work together to support your child's ongoing progress, therefore we very much hope you will be able to attend.

As we are transitioning back to physical school, to ensure that we are continuing to reduce risks and follow our comprehensive COVID guidelines, we will be conducting these meetings on Zoom.

The parent teacher conferences will run for 10 minutes, therefore we ask that you join the Zoom between 5 and 10 minutes prior to the allocated time and you will be admitted from the waiting room by your child's class teacher at the designated time. The Zoom link will be sent to you by your child's class teacher prior to the arranged meeting.

[Ms Pandey](#) has attached a [spreadsheet of times](#) for you to select a meeting time, please sign up for one allocated time slot. If you are unable to attend on these days or if the timings are not suitable, please contact Ms Pandey or your child's class teacher to arrange an alternative date or time.

Thank you for your ongoing support and we look forward to meeting with you soon.

Yours sincerely,

Ms Sally Moulds
Deputy Head of Primary

Patron: H.E.The British Ambassador

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