



The British School

Caroline Drumm
Principal

P.O. Box 566, Jhamsikhel, Patan
Kathmandu, Nepal

18th September 2021

Dear Parents and Carers,

School Reopening - Information for Secondary parents

It is with great delight that I am writing to you today with information regarding on site lessons for our students. Having received the required permission to open our school, and through careful consideration and evaluation of our safety procedures, we would now like to welcome all secondary students on campus for their learning from **Wednesday 22nd September**. We believe that this decision is in the best interest of our students, allowing us to support their academic, social and emotional development. **All learning for students in Year 7 to 13 will take place on school campus from this date forward** (unless circumstances change in which we may need to review our provision).

Due to staffing requirements in secondary, we will continue our staggered Campus Access for Monday and Tuesday only. A summary of our schedule has been highlighted in the table below:

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 6 (w.b 20/09/21)	KS4 & KS5 students on campus (Online learning for KS3 Students)	KS3 students on campus (Online learning for KS4 and KS5 Students)	All lessons on campus for students in Year 7 - 13		
Week 7 onwards	All lessons on campus for students in Year 7 - 13				

Student Arrival and Departure Times

Students will arrive and depart from school according to the times outlined below (please note the earlier departure times on Friday afternoons). **These timings will commence as of Monday (20th September, 2021)**. We have two separate entrances for our students to reduce congestion during these times. The main gate will continue being used for the majority of our students. We also have an additional entrance for students at the further end of the school's car park - students who have a mentor classroom in the Drama building or Maths classrooms will enter the school through this additional entrance. Mentors will provide students with specific information for their group to ensure all students know which entrance to use.

Patron: H.E.The British Ambassador

Telephone: 977-1-5421794, 977-1-5422012, e-mail: tbs@tbs.edu.np website: www.tbskathmandu.org



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	Arrival Time	Departure Time
KS3	7.50am	3.15pm (2.20pm on Fridays)
KS4	8.00am	3.25pm (2.30pm on Fridays)
KS5	8.10am	3.35pm (2.40pm on Fridays)

Should your family have children from different year groups, please drop them off at the earlier year group's time and collect them at the later year group's time.

Continuing Online/Hybrid Provision

We are understanding that some of our students may be currently overseas or quarantining and we want to continue offering learning opportunities for these students. Consequently, we will continue offering our Hybrid and online provisions for the time being. As our Campus Access provisions move forward, and with more students and staff on campus each day, we will review our online provisions and update parents accordingly should there be any changes. As a school, we want to return to our 'normal' on campus only provision when it is appropriate to do so.

Equipment/Resources

For sessions on campus, your child/children will need to bring the following items:

- Water bottle (minimum 1 litre)
- Food for both break and lunch (that does not require reheating)
- Mask x 2 (they should arrive wearing one and have at least one spare)
- Sanitizer (this is also available around the campus)
- Chargers for devices
- Headphones for independent learning
- Normal learning resources (eg. stationary, planners and devices)
- PE Kit (should their Physical Education lessons fall on their campus access days)

Please remember that ordered lunches cannot be sent to the school as per our Covid safety guidelines. Students will need to bring pre-packed lunches from home.

Students returning from overseas

Should a student or family be returning from overseas, it is highly important that a quarantine period be completed before returning to the school campus. Should this apply to your child or your family, please contact our school Nurses, Ms. Pabitra Deula or Ms. Sabeena KC, for specific quarantining guidance (pdeula@tbs.edu.np or skc@tbs.edu.np).

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Responding to Covid-19 symptoms and positive cases

Should your child display any covid symptoms please do not send them to school. Contact our school Nurses using the email above and they will provide you with specific support and guidance regarding campus access. Should there be a positive Covid case within your family (or if you believe your child has been in close contact with someone who has tested positive) please inform the school immediately so we can offer guidance and support to your family, including information on when it is safe for your child to access our campus again.

We are very excited to continue welcoming our students on campus. Should you have any questions, please do not hesitate to contact me (rjayatilake@tbs.edu.np).

Yours Sincerely

Mr. Rohan Jayatilake

Deputy Head of Secondary

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