Caroline Drumm Principal P.O. Box 566, Jhamsikhel, Patan Kathmandu, Nepal

15/08/2022

Dear Parents,

### Foundation 1/2 Online Learning Journal

In Foundation 1 and 2 we use a secure online learning journal called *Tapestry*. Your child's learning journal will document their learning and achievements over their time in Early Years. This journal will enable you to login with a username and password to view all of your child's observations, photographs and videos.

During Continuous Learning we will share learning activities through Tapestry and we will ask you to upload photos and videos of these activities on Tapestry. See attached letter for guidance.

#### Username and Password

The great thing about Tapestry is that each child can have multiple people able to view their learning journal, so your child's extended family, even those not living in Kathmandu, can see what learning is happening at TBS and can comment on it!

Once we have added your details, Tapestry will contact you directly with a username, password and details on how to access the site.

We have chosen to use Tapestry as it has high levels of security to protect all data stored. If you have any questions about Tapestry or need help in setting up and accessing your child's learning journal then please email me.

Yours sincerely,

Mrs Rojina Pathak and Mrs Sarah Palmer Early Years Teachers

#### <u>Step 1</u>

Log into your account. You should have had an activation email by now which will allow you to create your account. If you have not then please contact your class teacher and another activation link can be sent. You can log in on any browser by visiting <u>www.tapestryjournal.com</u> or downloading the Tapestry app on your mobile device.

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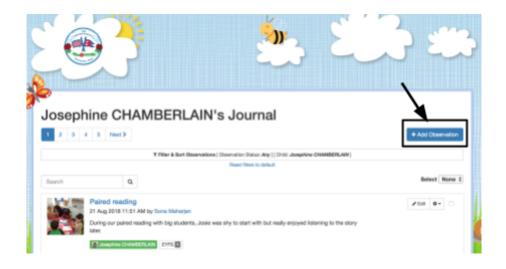
<b>TAPESTRY</b>	App Store ■■ 4G 08:15	7 9 ¥ 💼
Email address	# TAPESTRY	
	Email	
Password	Password	
Log-in	Login	
Having trouble logging in?	Login not working?	

How it looks on a browser

And on the app

### <u>Step 2</u>

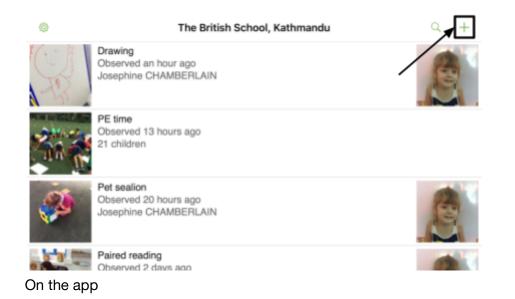
You will be taken to your child's Journal which will include all of the observations made at school. To make your own addition please click the 'Add Observation' button.



On a browser

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### <u>Step 3</u>

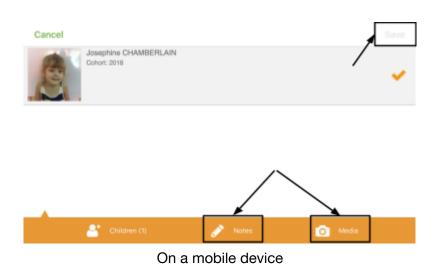
You will arrive at the page shown below. From here you can add photos, videos and text explaining what is happening. Remember to click save at the end.

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	Parent by

On a browser



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We hope to see lots of amazing things that you have been doing at home and can't wait to share them with the children.

Please don't hesitate to ask if you have any questions.

Sincerely,

Mrs Sarah Palmer and Mrs Rojina Pathak Early Years Teachers