

# Parent Information Session Meet the Mentor day



Tuesday 29th August, 2023



# Mr Randall and Other Leadership Staff

Mr Randall - Head of KS3/ PE teacher



Mr Orr- Assistant Head (Pastoral)

Ms Williams - Assistant Head (Academic)



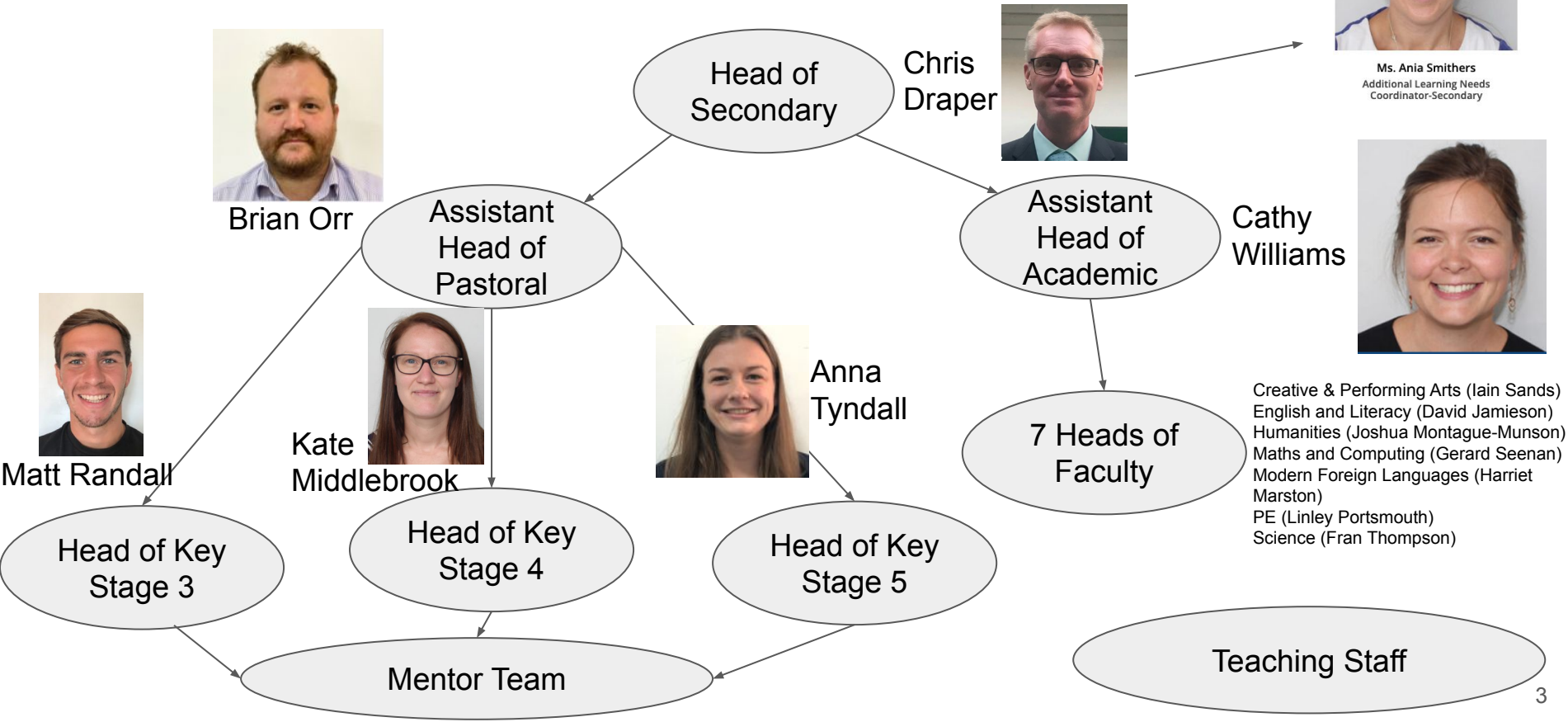
Ms Gradden - Vice Principal

Ms Caroline Drumm- Principal



Mr Draper Head of Secondary

# Who's Who in the Secondary Section 23-24



Ms. Ania Smithers  
Additional Learning Needs  
Coordinator-Secondary



Cathy Williams

## Role of the mentor



*ARGUABLY THE  
MOST  
UNDERRATED  
RESPONSIBILITY  
IN A SECONDARY  
SCHOOL!*



**COUNSELLOR**  
**UMPIRE / REFEREE**  
**BRIDGE BUILDER**  
**TUTOR**  
**GUIDE**  
**FRIENDLY EAR**  
**CAREERS ADVISOR**  
**INFORMATION DESK**  
**BANKER**  
**PROBLEM SOLVER**  
**LEADER**  
**FOUNT OF ALL KNOWLEDGE**  
**MANAGER**  
**TEACHER**  
**CONSOLER**  
**LIAISON OFFICER**  
**RINGMASTER**  
**ARBITRATOR**  
**ROLE MODEL**  
**SURROGATE PARENT**  
**SUPPORT**  
**FRIEND-LIKE**  
**ADMINISTRATOR**





# Roles of pastoral care staff

<h2>Key Stage 3 Mentors</h2>	<ul style="list-style-type: none"> <li>• Be the first port of call for any pastoral issues that may arise.</li> <li>• Be in regular contact with students, parents and staff members about the progression they are making.</li> <li>• Developing relationships with the students and helping them achieve their goals.</li> <li>• Regularly talking to them about goal setting.</li> <li>• The mentor will provide support via a whole group and 1:1 basis</li> <li>• Celebrate great academic and extracurricular work within the mentor group and Key Stage.</li> </ul>
<h2>School Counsellor</h2>	<ul style="list-style-type: none"> <li>• Offers safe and confidential therapeutic 1:1 sessions to work through difficulties</li> <li>• Working through issues to find solutions where possible</li> <li>• Working to build skills in healthy coping strategies, emotional literacy and balanced thinking</li> <li>• Works with any issues including low mood, anxiety, relationship challenges, bereavement, eating disorders, self-harm, family dynamics, academic concerns</li> <li>• Encourages communication with and liaises with parents and guardians and other key adults working with the young person</li> </ul>
<h2>Designated Safeguarding Lead</h2>	<ul style="list-style-type: none"> <li>• Oversees all Safeguarding concerns</li> <li>• Works with mentors, leadership team and school counsellor to ensure actions and support are in place for vulnerable students</li> <li>• Liaise and coordinate contact with parents when necessary.</li> </ul>

# Pastoral care structure

	Mentor groups	PSHE
KS3	In year groups (according to House)	Individual year groups Taught by Key Stage mentors
	Max 14 students per group	
KS4	In year groups (according to House)	British Curriculum Local and international context
	12 students per group	
KS5	Mixed mentor groups (Year 12 & 13)	Responsive to student needs
	16 students per group	



# School Day

8.15am	Mentor Time
8.40am - 9.35am	Lesson 1 (Period 1)
9.35am - 10.30am	Lesson 2 (Period 2)
10.30am - 10.50am	Break
10.50am - 11.45am	Lesson 3 (Period 3)
11.45am - 12.40pm	Lesson 4 (Period 4)
12.40pm - 1.35pm	lunch
1.35pm - 2.30pm	Lesson 5 (Period 5) <u>Early finish on a friday.</u>
2.30pm - 3.25pm	Lesson 6 (Period 6) Clubs on a Friday
3.30pm - 4.30pm	Clubs Monday to Thursday

[absence@tbs.edu.np](mailto:absence@tbs.edu.np)





# Secondary Code of Conduct



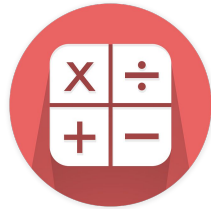


# Academic Subjects: [curriculum maps on school website](#)

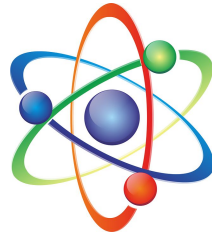
In addition to Wellbeing (PSHE) Year 7, 8 and 9 students will study:



**ENGLISH &  
INFORMATION  
LITERACY**



**MATHEMATICS**



**SCIENCE**



**PHYSICAL  
EDUCATION**



**ART**



**PERFORMING  
ARTS**



**HISTORY**



**GEOGRAPHY**



**WORLD  
LANGUAGES**



**ICT &  
COMPUTING**



**MUSIC**



**DT**

# Homework - Expectations

- Homework is an important part of secondary school, allowing students to consolidate their learning and practice independent learning.
- Student record homework tasks in their planners and teachers also post it on Google classroom.
- In Y7 & 8 this will be 30 minutes per subject, per week/fortnight with at least 3 days to complete.
- By Y9 this increases to 40 minutes per subject.





# Assessments

- In all subjects students will complete at least a termly in class assessment.
- Students may be expected to prepare/revise for these formal assessments in their own time; however, formal assessments are just used at the school to gain a picture of where the students are currently at to aid progress.
- At the end of the year there will be more coordinated end of year exams.
- [Key Stage 3 Assessment Criteria on school website](#)



## Reporting to parents

- **Monday 20 November**
  - Tuesday 21 November
- **Thursday 30 November**
  - Monday 4 March
  - Wednesday 6 March
- **Monday 18 March**
- **Thursday 21 March**
- 22 - 31 May
- **Friday 21 June**

### **RP1 Target Setting Report**

Year 9 Parent Teacher Conference (PTC)

### **Year 7 Parent Teacher Conference (PTC)**

Year 9 RP2 Progress Report

Year 9 PTC & IGCSE Options Evening

### **Year 7 RP2 Progress Report**

**Year 7 Parent Teacher Conference (PTC)**

End of Year Exams

**All RP3 Attainment Report & teacher comments**



## KS3 Grading

- Our KS3 curriculum has been developed using a 'Curriculum By Design Approach' to allow for smooth progression from KS3 into KS4 and KS5.
- The equivalency overview between years and key stages is illustrated in the table below.
- [Key Stage 3 Assessment Criteria on school website.](#)

Year 7	Year 8	Year 9	Year 10/11
			9A*
		EP	8A*
	EP	9A*	8A
EP	9A*	8A*	7A
9A*	8A*	8A	6B
8A*	8A	7A	5B
8A	7A	6B	5C
7A	6B	5B	4C
6B	5B	5C	3D
5B	5C	4C	3E
5C	4C	3D	2E
4C	3D	3E	2F
3D	3E	2E	1F
3E	2E	2F	1G
2E	2F	1F	
2F	1F	1G	
1F	1G		
1G			





# Grades we report to you:

**Target Grade:** This is the grade a teacher thinks students should be able to achieve by the end of the year

**Predicted Grade:** This is the grade a teacher thinks students will achieve by the end of the year if they keep working as they are now.

**Traffic Light:** This shows whether the student is on track to meet their personalised target.



# Approach to Learning

1	Excellent	<ul style="list-style-type: none"> <li>• Seek to understand strengths and areas for development and <b>challenge</b> themselves to improve;</li> <li>• Make changes to their approach after responding to feedback and support;</li> <li>• Go above and beyond the work set</li> <li>• Be inquisitive and <b>creative</b>, exploring new ideas and innovations</li> </ul>
2	Good	<ul style="list-style-type: none"> <li>• Meet deadlines;</li> <li>• Be fully equipped for learning;</li> <li>• Respond to feedback;</li> </ul>
3	Positive action required	<ul style="list-style-type: none"> <li>• Inconsistent in their approach to the 'good' criteria for the period between reports</li> </ul>
4	Concern	<ul style="list-style-type: none"> <li>• Consistently fail to meet the criteria for a 'good' learner for a sustained period of time</li> <li>• Poor behaviour will be a consistent barrier to their learning.</li> </ul>



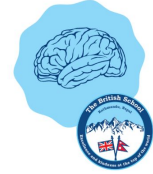
# An example:

<b>Subject: Art and Design</b>				
Target Grade	Predicted Grade	Current Working Grade	Traffic Light	Attitude to Learning
8A*	8A*	7A		1
<b>Subject: DT</b>				
Target Grade	Predicted Grade	Current Working Grade	Traffic Light	Attitude to Learning
8A*	7A	7A		1
<b>Subject: French</b>				
Target Grade	Predicted Grade	Current Working Grade	Traffic Light	Attitude to Learning
8A*	7A	7A		3

# Effective Revision: What might it look like?

- Self-testing activities like flashcards, quizzes and past paper questions;
- If reading notes, generating mind-maps or knowledge organisers.

## Revise with SPIRIT



### Space it

Leave gaps between revision sessions



### Paraphrase

Put ideas into your own words in your notes



### Imagine

Use images and mindmaps to capture key ideas



### Repeat

Cramming the night before only works in the short term. Repeated revision over time is much more efficient.



### Implement

Make sure you apply it to exam-style questions.



### Test

Testing yourself from memory is the best way to remember information in the long term.

## Devices and Mobiles





# 45 Different Clubs on offer - Get involved!

	<b>Club Name</b>	<b>U15 FOBISIA Girls Basketball</b>	<b>Basketball Club</b>	<b>U15 FOBISIA Boys Football</b>	<b>Football Club ( Girls )</b>	<b>Swim Development Club</b>	<b>Table Tennis Club</b>	<b>Yoga Club</b>	<b>Homework Club</b>		<b>Drama Club</b>	<b>LGBTQ+ Discussion, Allies Welcome</b>	<b>Design &amp; Technology Club</b>	<b>International Film Club</b>
	<b>Year</b>	<b>Y11-Y13</b>			<b>Y7-Y8</b>	<b>Y7-Y13</b>	<b>Y7-Y13</b>	<b>Y11- Y13</b>	<b>Y7-Y11</b>		<b>Y7-Y9</b>	<b>Y9-Y13</b>	<b>Y10-Y13</b>	<b>Y12-Y13</b>
	<b>Facilitator</b>	Coach Maharjan & Anna Tyndall	Amit Malla	Anna Tyndall, Linley Portsmouth, Mathew Randall & Jason Steenson	Ross White	Coach Subha & Katherine Hall & Kate Middlebrook	Coach Nareesh & Coach Surman	Yasmin Mirza	Pooja Marandhar & Karuna Thapa		Fleur Mountjoy	Kathryn Phillips	Maria Saez-Matinez	Tim Pass ( Army Fallon, Harriet Marston and Maggie Wong)
	<b>Location</b>	Bball court	Back Court	P. Astro	S. Astro	Offsite ( Return to school at 5)	T.T area	Dr1	Ps1		Dr1	En3	Dt1	Ms1
	<b>Total</b>	Invite only	Max-20	Invite only	Max- 18	Max- 18	Max- 12	Max- 12	Max- 15		Max- 20	Max-15	Max- 12	Max-15
<b>Tuesday</b>	<b>Club Name</b>	<b>Badminton Club</b>	<b>U15 FOBISIA Boys Basketball</b>	<b>U15 FOBISIA Girls Football</b>	<b>Dance Performance Club</b>	<b>Table Tennis Club</b>	<b>Student Librarians</b>	<b>Duke of Edinburgh( Lunch time)</b>	<b>Board Games &amp; Strategy Club</b>	<b>Maths Challenge Club</b>	<b>Progammig Club</b>	<b>Cribbage Club</b>	<b>Tennis Club</b>	<b>Art &amp; Design Studio</b>
	<b>Year</b>	<b>Y7-Y9</b>			<b>Y7-Y13</b>	<b>Y7-Y13</b>	<b>Y7-Y13</b>	<b>Y10-Y13</b>	<b>Y7-Y11</b>	<b>Y7-Y9</b>	<b>Y7-Y13</b>	<b>Y7-Y13</b>	<b>Y7-Y13</b>	<b>Y10-Y11</b>
	<b>Facilitator</b>	Subhas Tirsenena	Coach Maharjan & Linley Portsmouth	Anna Tyndall	Samouya Gurung	Coach Nareesh & Coach Surman	David Jamieson	Andy Palmer	Hoi-Lam Wong & Josh Montague	Kevin Kinchington, Samuel Peacock & Rinchen Lama	Chris McKenna	Michael Grunwell	Coach Sharad	Iain Sands ( Rajendra Prajapati )
	<b>Location</b>	Bball Court	Back Court	P. Astro	Dance Hall	T.T Area	Secondary Library	Ge1	Cr1	Ma3	Cs1	Sc3	Back Court	Ar1
	<b>Total</b>	Max- 18	Invite only	Invite only	Max- 16	Max-12	Max-15	Max- Unlimited	Max- 15	Max- 12	Max- 12	Max- 12	Max- 15	Max- 15
<b>Wednesday</b>	<b>Club Name</b>	<b>Badminton Club</b>	<b>Basketball Club</b>	<b>Softball Club</b>	<b>Football Club</b>	<b>Karate Club</b>	<b>Rock Band</b>	<b>6th Form Art Studio</b>	<b>Senior Model United Nations</b>	<b>Homework Club</b>	<b>Public Speaking/ Jr MUN Club</b>	<b>Design &amp; Technology Club</b>	<b>TBS Students Newspaper Club</b>	<b>Zonta (Z-Club) - Lunch Time</b>
	<b>Year</b>	<b>Y10-Y13</b>	<b>Y7-Y9</b>	<b>Y7-Y9</b>	<b>Y9-Y10</b>	<b>Y7-Y13</b>	<b>Y10-Y13</b>	<b>Y12-Y13</b>	<b>Y10-Y13</b>	<b>Y7-Y9</b>	<b>Y7-Y9</b>	<b>Y10-Y13</b>	<b>Y7-Y13</b>	<b>Y9-Y13</b>
	<b>Facilitator</b>	Amit Malla							Joshua Montague-Munson Andy Palmer, Harriet Marston, (Possibly Gerry - need to speak to him).	Alina Rai & Prakriti Poudel	Kathryn Phillips	Brian Orr	Melissa Rhodes	Sam Bishop
	<b>Location</b>	Bball Court	Back Court	P. Astro	S. Astro	Dance Hall	Ma2	Ar1	Hs1	Ec1	Ge1	Dt1	Sc1	Ec1
	<b>Total</b>	Max- 18	Max- 20	Max- 20	Max- 18	Max- 15	Max- 12	Max- 15	Max- 15	Max- 15	Max- 15	Max- 15	Max- 15	Max- 12
<b>Thursday</b>	<b>Club Name</b>	<b>Cricket Club</b>	<b>In House Volleyball Comp</b>	<b>Climbing Club</b>	<b>Permaculture/Gardening Club</b>	<b>Creative Writing Workshop</b>	<b>Origami Club</b>	<b>Keyboard Club</b>						
	<b>Year</b>	<b>Y7-Y13</b>			<b>Y7-Y13</b>	<b>Y7-Y13</b>	<b>Y7-Y9</b>	<b>Y7-Y10</b>						
	<b>Facilitator</b>	Coach Nirmal	Anna Tyndall, Linley Portsmouth, Mathew Randall & Jason Steenson	Marc Dawson, Hannah Brown & Kevin Kinchington	Fran Thompson & Flo Gurung	Kathryn Phillips	Maruful Islam	Krishna Neupane						
	<b>Location</b>	P. Astro	Back Court & Vball Court		Outside area	En3	Ps1	Mu1						
<b>Friday 2:30-3:30</b>	<b>Total</b>	Max- 20	Invite only	Max- 12 (Waitinglist -20)	Max-10	Max-12	Max- 12	Max- 10						





# Expedition Week

## Expedition Week Video - Y7

**Monday 2nd October - Friday 6th October**



# Questions?

