



# The British School

Caroline Drumm  
Principal

P.O. Box 566, Jhamsikhel, Patan  
Kathmandu, Nepal

1st November 2023

Dear Parents and Carers,

## Parent Teacher Consultations

Parent Teacher Consultations will take place on **Thursday 9th November** for Year 10. This is an opportunity for you to follow-up on the report and discuss your child's progress with their teachers. We recommend that your child attends with you.

Individual teacher meetings will take place in school between 4:00pm and 6:30pm. You should discuss with your child your availability for this session and they will make appropriate timed appointments with their teachers. If your conversation requires an extensive discussion, we encourage you to make an additional appointment with the teacher concerned.

Please complete [this form](#) to confirm that you have received this letter and to let us know whether we can expect that your child will be booking appointment slots for you. If you do not fill in this form, as a matter of courtesy we will ring you to check you are attending, as we think it is of vital attendance that you do.

We understand that there may be unavoidable circumstances that prevent a parent/carer from attending campus on this day. If you are not able to attend the campus for such reasons, please contact [Ms. Sajiya Maharjan](#).

## Year 10 Reporting Point 1 - Target Setting

Reporting Point 1 will be published on the Wednesday 8th of November, ahead of the PTC. An explanation of this report has been included on the next page; please use this to interpret the data. It will be available to download from the TBS Parents' Portal. Please log in to the portal and click on 'View Details' in the 'Pupil Details' box. The report will be available under the 'Assessment Reports' tab. Please contact [Mr Soyam Khanal](#) if you require any technical assistance.

This report is a review of your child's progress to date and a chance for teachers to set expectations for the year. It contains your child's progress and prediction indicators. Also included in this report is an attitude to learning score and the target grade which has been set, with a traffic light to indicate whether your child's teacher believes they are on track to meet their target by the end of the year.

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Patron: H.E.The British Ambassador

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We look forward to seeing you at the Parent Teacher Consultations.

Yours sincerely,

**Ms Cathy Williams**  
Academic Assistant Head for secondary

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## Reporting: Contents and Guidance

Over the course of the year, you will receive information on your child's progress at three reporting points.

- Reporting Point 1 is the target setting report, which should set expectations for the year, and is followed by a Parent Teacher Consultation.
- Reporting Point 2 is a progress review following further assessments, which will be accompanied by a second Parent Teacher Consultation.
- Reporting Point 3 will be a review of the year with written comments from teachers to explain what your child is doing well and what they need to continue to improve in the following year.

A full explanation of our grading system can be found [here](#) for KS3/KS4. At each reporting point, the following data will be shared with you:

### TG - Target Grade

This is the grade which the teacher believes the student should strive to achieve at the end of year or end of the course. CAT\* scores and the teacher's knowledge of the student, combined with their previous performance are used to set an ambitious target.

*\* Cognitive Ability Tests completed at the start of each key stage are used as one way to measure potential achievement and help inform teacher judgements where relevant.*

### PG - Predicted Grade

The predicted grade is the grade the teacher believes the student will achieve by the end of year or end of the course. This will be based on their professional judgement of current performance against the relevant criteria, rate of progress so far, and approach to learning.

Traffic Light Meaning	
<b>Green</b>	On track to meet or exceed their target grade
<b>Amber</b>	Making progress but not yet on track to meet target grade
<b>Red</b>	Making little to no progress and on track to miss target grade by at least 2 grades



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## AtL - Attitude to Learning Grade

- AtL grades will be awarded based on a 'best fit' approach;
- The AtL grade awarded **does not** take attainment into account;
- The box 'ATL category' will only be used to explain the main reason why a student has been assigned a 3 or a 4 for approach to learning. Eg) Homework, Behaviour, Attendance.

AtL Grade	Descriptor	Criteria
1	Excellent	An excellent learner will consistently: <ul style="list-style-type: none"><li>• Seek to understand strengths and areas for development and challenge themselves to improve;</li><li>• Make changes to their approach after responding to feedback and support;</li><li>• Go above and beyond the work set, for example attend extra rehearsals/ practises or carry out additional research on a topic;</li><li>• Have the confidence to take risks;</li><li>• Be inquisitive and creative, exploring new ideas and innovations;</li><li>• Contribute fully to groups and teams, demonstrating kindness and compassion to other community members;</li><li>• Meet all of the 'good' criteria below.</li></ul>
2	Good	A good learner will consistently: <ul style="list-style-type: none"><li>• Meet deadlines;</li><li>• Be punctual;</li><li>• Be fully equipped for learning;</li><li>• Respond to feedback;</li><li>• Be engaged with their learning;</li><li>• Work well with others;</li><li>• Attempt tasks they find difficult;</li><li>• Follow instructions.</li></ul>
3	Positive Action Required	Where there is positive action required, a learner will be inconsistent in their approach to the 'good' criteria for the period between reports. Teachers will have selected the main reason for this grade on the report. At PTC or in comments they will give further advice about what action needs to be taken by the student.
4	Cause for Concern	A learner who is a cause for concern will consistently fail to meet the criteria for a 'good' learner for a sustained period of time, usually over the course of two or more reports, or poor behaviour will be a consistent barrier to their learning. Teachers will have selected the main reason for this grade on the report. At PTC or in comments they will give further advice about what action needs to be taken by the student.



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## TBS Grading System

At GCSE and A Level, relevant exam board criteria is used to mark all assessments. KS3 assessment criteria can be found on the school website [here](#).

In KS5, students are graded A-E at AS level and A\*-E at A level.

To report consistently at KS3 and KS4, we use a combination of GCSE letter and number grades for our internal grading.

As you can see from the equivalency table below, criteria become progressively more challenging through KS3 into KS4, so if your child's grades remain the same year on year, this represents good progress.

Year 7	Year 8	Year 9	Year 10/11
			9A*
		EP	8A*
	EP	9A*	8A
EP	9A*	8A*	7A
9A*	8A*	8A	6B
8A*	8A	7A	5B
8A	7A	6B	5C
7A	6B	5B	4C
6B	5B	5C	3D
5B	5C	4C	3E
5C	4C	3D	2E
4C	3D	3E	2F
3D	3E	2E	1F
3E	2E	2F	1G
2E	2F	1F	
2F	1F	1G	
1F	1G		
1G			

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## Example KS3/KS4 Report Extract

Subject: Art and Design				
Target Grade	Predicted Grade	Traffic Light	Attitude to Learning	ATL Category
7A	7A		1	-

ATL category is blank because there are no concerns.

Student is on track to meet their target grade, so making good progress.

ATL of 1 shows student is making excellent effort in and out of class.

Subject: DT				
Target Grade	Predicted Grade	Traffic Light	Attitude to Learning	ATL Category
7A	6B		1	-

ATL category is blank because there are no concerns.

Amber shows that student is making slightly below expected progress and is not on track to meet their target. At PTC, teacher will be able to explain areas for development.

ATL of 1 suggests student is making excellent effort in and out of class.

Subject: English				
Target Grade	Predicted Grade	Traffic Light	Attitude to Learning	ATL Category
8A*	6B		3	Homework

The teacher has highlighted that the main problem is with homework.

High target grade demonstrates that student should be able to excel in English.

Red traffic light highlights gap of three grades between predicted and target, showing serious underachievement.

A 3 shows that positive action is also required to improve attitude to learning.

Subject: French				
Target Grade	Predicted Grade	Traffic Light	Attitude to Learning	ATL Category
8A*	8A		2	-

2 represents good attitude, but student could be encouraged to work towards excellence by, for example, doing extra revision tasks.

High target grade demonstrates that student should be able to excel in English.

Amber shows that student is making slightly below expected progress.